

GEORGIA, _____ COUNTY

_____ COURT OF _____ COUNTY

(Plaintiff) Civil Action File No. _____

(Address) versus Plaintiff's Attorney and Address: _____

(Defendant) _____

(Address) _____

(Garnishee) _____

(Address) _____

Personally appeared _____
who on oath says that he is Agent-Attorney-At-Law for _____

Plaintiff herein, and that _____
Defendant is indebted to said Plaintiff in the sum of \$ _____ Principal,
\$ _____ Interest, \$ _____ Attorney's Fees and \$ _____

Cost and that said Plaintiff has (a suit pending) (judgment obtained) in suit No. _____ Court of
at the _____ Term, 20 _____ of the _____ County, and that Affiant has reason to apprehend the loss of said sum or some part
thereof unless process of garnishment issues. (That Plaintiff believes Garnishee is or may be an employer of Defendant and subject
to continuing garnishment and requests that summons of continuing garnishment issue.)

Affiant

Sworn to and Subscribed Before Me,

This _____, 20 _____,

Clerk or
Notary Public

Approved:

This _____, 20 _____,

Court of _____ County
Judge
Magistrate

GEORGIA, _____ COUNTY

I have this day served Summons of Garnishment issued upon within Affidavit on _____ its _____
and personally in charge of the office and place of business at the time of service on Garnishee in said County at _____
o'clock at _____ M.

This _____ day of _____, 20 _____

GEORGIA, _____ COUNTY

I have this day served Summons of Garnishment issued upon within Affidavit on _____ at _____ o'clock _____ M.

This _____ day of _____, 20 _____

Deputy Sheriff	Constable
CERTIFICATION OF PERSONAL SERVICE	

GEORGIA, _____ COUNTY

I have this day served Defendant _____
personally with a copy of the within Summons.

This _____ day of _____, 20 _____

GEORGIA, _____ COUNTY

Diligent search made and Garnishee _____
not to be found in the jurisdiction of said Court.

This _____ day of _____, 20 _____

Deputy Sheriff	Attorney	Agent	Constable
_____	_____	_____	_____

Judgment in _____ Court

This is to certify that the within is a true and correct copy
of the original affidavit for Garnishment of record and on
file in the Clerk's Office.

DEPENDANT TO BE SERVED BY: _____

Sheriff

Constable ☐

Mail ☐

Principal \$ _____

Interest \$ _____

Attorney Fees \$ _____

Cost Main Case \$ _____

Main Case No. _____

This _____ day of _____, 20 _____

Clerk

IN THE _____ COURT OF _____ COUNTY
STATE OF GEORGIA

Plaintiff
v.

Defendant

Civil Action File No. _____

Defendant Social Security Number

Garnishee

Address

SUMMONS OF CONTINUING GARNISHMENT

Amount Claimed Due on Judgment _____

Total Cost _____

Court of Judgment _____

Judgment Case No. _____

Garnishee

Address

YOU ARE HEREBY COMMANDED to hold immediately all property, money, wages, except what is exempt, belonging to the defendant, or debts owed to the defendant named above at the time of service of this summons and between the time of service of this summons to and including the one hundred seventy-ninth day thereafter. Not later than 45 days after you are served with this summons, you are commanded to file your answer in writing with the clerk of this court and serve a copy upon the plaintiff or his attorney named above. This answer shall state what property, money, wages, except what is exempt, belonging to the defendant, or debts owed to the defendant, you hold or owe at the time of service of this summons and between the time of such service and the time of making your first answer. Thereafter, you are required to file further answers no later than 45 days after your last answer. Every further answer shall state what property, money, and wages, except what is exempt, belonging to the defendant or debts owed to the defendant, you hold or owe at and from the time of the last answer to the time of the current answer. The last answer required by this summons shall be filed no later than the one hundred ninety-fifth day after you receive this summons. Money or other property admitted in an answer to be subject to continuing garnishment must be delivered to the court with your answers. Should you fail to file answers as required by this summons, a judgment will be rendered against you for the amount the plaintiff claims due by the defendant.

WITNESS the HONORABLE _____ Judge/Magistrate of Said Court

This _____ day of _____, 20 _____.

Clerk

Court of _____ County

Georgia, _____ County

Plaintiff's Attorney

Service perfected on Garnishee, this _____ day of _____, 20 _____.
(Defendant)

Deputy Sheriff Attorney Agent Constable

SEE REVERSE SIDE FOR IMPORTANT INSTRUCTIONS

IMPORTANT INSTRUCTIONS

1. If the Defendant listed on the reverse side of this summons is not presently employed by the Garnishee or said Defendant's employment is terminated after service of this summons, then designate the same under the section "Garnishee Further States" on the answer form.
2. File your Answer at _____
3. If you are not familiar with the Georgia Law applying in garnishment cases consult your attorney, or otherwise obtain correct information before paying the Defendant any sum you have been served with this Summons of Garnishment.
4. A letter is insufficient even though the Defendant is not employed by you.
5. Plaintiff, or their counsel, is the only one who can authorize the Court to issue a release and relieve you of filing Answer to this Summons.
6. Failure to file answer may result in a default judgment being entered against Garnishee for the amount claimed by Plaintiff against Defendant, plus court cost.

7. Other Instructions: _____

DEFENDANT

1. Defendant may file a traverse or bond to dissolve the garnishment.
2. If you are unfamiliar with the Georgia Law applying to garnishments consult an attorney or otherwise obtain correct information before proceeding in this matter.
3. File your traverse at _____
4. Failure to file a traverse of Summons will result in a conclusive presumption that the garnishment was properly issued.
5. A garnishment against the property and credits of the Defendant has been or will be served on the Garnishee.

IN THE _____ COURT OF _____ COUNTY
STATE OF GEORGIAPlaintiff
v.

Defendant

Civil Action File No. _____

Garnishee

Address

ANSWER OF CONTINUING GARNISHMENT

1. From the time of this summons of continuing garnishment, if this is the first answer to such summons, otherwise from the time of the last answer to this summons of continuing garnishment, until the time of this answer, garnishee had in his possession the following described property of the defendant: _____
2. From the time of service of this summons of continuing garnishment, if this is the first answer to such summons, otherwise from the time of the last answer to this summons of continuing garnishment, until the time of this answer, all debts accruing from garnishee to the defendant are in the amount of \$ _____
3. \$ _____ of the amount named in paragraph 2 was wages earned at the rate of \$ _____ per _____ for the period beginning _____, through the time of making this answer.
The amount of wages subject to garnishment is computed as follows:
\$ _____ gross earnings
\$ _____ total social security and withholding tax
\$ _____ total disposable earnings
\$ _____ amount of wages subject to continuing garnishment.- 4. () If Checked, defendant is not presently employed by this garnishee and if employed by garnishee on or after service of this summons of continuing garnishment was most recently terminated as of the _____ day of _____.
- 5. () If Checked, this is the last answer this garnishee is required to file to the presently pending summons of continuing garnishment in the above-styled case.
- 6. Garnishee further states: _____

Signed _____

Garnishee

CERTIFICATE OF SERVICE

This is to certify that I have this day served plaintiff or his attorney in the foregoing matter with a copy of this answer by depositing in the United States Mail a copy of same in a properly addressed envelope with adequate postage thereon.

This _____ day of _____, 20 _____.

Signed _____

Garnishee

